



GOVERNMENT OF PUERTO RICO

Department of Health
Medicaid Program

Completed Security and Organizational Structure FDD Deliverable I.4.2.k.ii

PREE Project
Government of Puerto Rico

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| | | |

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1 Acronyms

Table 1: Acronyms

| Acronym | Definition |
|-----------------|--|
| ADFAN | Administración de Familias y Niños |
| ASEM | Administración de Servicio Emergencia Medicode Servicios Médicos de Puerto Rico |
| CDT | Centro de Diagnóstico y Tratamiento |
| CSI | Centro de Servicios Integrados |
| DEA | Drug Enforcement Administration |
| DOB | Date of Birth |
| FDD | Functional Design Document |
| IC | Integrated Case |
| IV&V | Independent Verification and Validation |
| OOTB | Out of the Box |
| OPM | Oficina de la Procuradora de las Mujeres |
| PDC | Product Delivery Case |
| PMO | Project Management Office |
| PREE | Puerto Rico Eligibility and Enrollment |
| PRMP | Puerto Rico Medicaid Program |
| SI | Systems Integrator |
| SQL | Structured Query Language |
| SSN | Social Security Number |
| WIC | Women, Infants and Children program |



2 Introduction

2.1 Purpose

The purpose of the Security and Organizational Structure Functional Design Document (FDD) is to present designs specific to managing access and privilege of all users needing access to the Puerto Rico Eligibility and Enrollment (PREE) system and the Puerto Rico Medicaid Program (PRMP) office profile information.

2.2 Scope

The scope of the Security and Organizational Structure FDD includes the following:

- To document all the security roles needed for the various positions within PRMP and the external workers that will need access to PREE.
- To document the modification and creation of security groups needed to allow users to perform their tasks in PREE.
- To document all PRMP offices and required information to create their Location profiles.

2.3 Not in scope

The following areas are out of scope for the Security and Organizational Structure FDD:

- Details related to any reports, interfaces, and notices will be covered in separate FDD's. This design does not include database schemas, Structured Query Language (SQL) queries, Decision Summary Table implications, and other technical details required to fully implement the security within PREE.
- Modification made to the security roles associated to the Fraud Investigation, Quality Control, and the Appeals Team are deferred to a later release.
- External users that will need to access PREE information via a Provider Portal is also not in scope, including Hospitals, Providers, MCO's and ADAP.
- Documentations related to the audit and logging plan is part of the Audit and Quality Plan Deliverable.



2.4 Team Members

Table 2: Team Members

| Attendees | Organization |
|---------------------------|--------------|
| Helen B. Quiñones Cordero | PRMP |
| Jasmine Casado Zayas | PRMP |
| Jesús Ayala De León | PRMP |
| Joenelly Olmo Encarnación | PRMP |
| Lourdes Arroyo | PRMP |
| Marleen Pérez | PRMP |
| Raquel Ortega | PRMP |
| Evelyn Santos | PRMP |
| John Gough | IV&V |
| Kelvin Jarrett | IV&V |
| Mary Ann Brake | IV&V |
| Ronda Harris | IV&V |
| Elena Lockwood | PMO |
| Vaidehi Padte | PMO |
| Ron Schrimp | PMO |
| Blake Hansard | PMO |
| Charlene Worley | SI |
| Chris Staten | SI |
| Enrique Martinez | SI |
| Kelli Robinson | SI |
| Sachin Shah | SI |
| Stephanie Nieves | SI |



3 Key Assumptions

Below are the Key Assumptions made during the Fit/Gap and Design processes related to this FDD:

- The artifacts documented in this FDD serve as a direct input for the development effort. All documented designs have been technically assessed for feasibility; however, there may be instances during the build process in which new or conflicting information may force the design to be updated. In these instances, the updated proposed design will be presented to PRMP for review and approval before any build activity commences.
- The term Out of the Box (OOTB) refers to the base system functionality that is being transferred from a prior implementation. This will be the base system that will be modified to meet PREE requirements.
- PRMP recognizes the practicality of accepting this assumption but conditions it on the features not documented within design documents following regulations, the Puerto Rico Medicaid State Plan and Puerto Rico public policy.
- OOTB functionality which meets the Commonwealth's needs, will not be documented in detail unless there is a business or development-related reason to do so.
- The OOTB Software documentation for Cúram can be obtained at the IBM website.
- The PREE Glossary document is available on the PREE SharePoint.
- User accounts will not be created in PREE. They will be linked to PREE using single sign on (SSO). Once an account exists created, then the Technical Help Desk worker, after receiving approval from the appropriate groups, can update the user security role, as needed.



4 Organizational Structure

This section contains PRMP's general information and the central, regional, local, and satellite offices' information. The information collected within this section will be used to create the Organization profile in PREE with its associated offices as Location profiles. Each PREE Location profile will be categorized as Central, Region, Local, or Satellite. The addresses listed for the local offices will be displayed on notices, as needed. See the Notices and Forms FDD for more information.

Name: Puerto Rico Department of Health Medicaid Program (PRMP)

Address Line 1: P.O. Box 70184

Address Line 2:

City: San Juan

State: PR

Zip: 00936-8184

Phone Number: 787-765-2929 ext. 6700

Fax Number: (787) 763-5250

Email Address: prmedicaid@salud.pr.gov

Description: Department of Health Medicaid Program

Web Address: <https://www.medicaid.pr.gov/>

4.1 Nivel Central

Type: Central Office

Public Office: No

Address Line 1: 268 Ave. Luis Muñoz Rivera

Address Line 2: 5to Piso

City: San Juan

State: PR

Zip: 00918

Phone Number: 787-765-2929 ext. 6700

Fax Number: (787) 763-5250

Email Address: prmedicaid@salud.pr.gov



4.1.1 Región Arecibo

Type: Region

Public Office: Yes

Address Line 1: Antiguo Hospital Distrito, Segundo Piso

Address Line 2: Carr. Arecibo a Lares 129

City: Arecibo

State: PR

Zip: 00612

Phone Number: (787) 765-2929 Ext. 6333

Fax Number:

Email Address:

4.1.1.1 Arecibo

Type: Local

Public Office: Yes

Address Line 1: Arecibo Shopping Center, Segundo Piso

Address Line 2: Carr. 2, Int., Ave. Rotario

City: Arecibo

State: PR

Zip: 00612

Phone Number: (787) 765-2929 ext. 6938

Fax Number:

Email Address:

4.1.1.2 Barceloneta

Name: Barceloneta

Type: Local

Public Office: Yes

Address Line 1: Centro Comercial La Marina 20

Address Line 2: Calle Georgetti

City: Barceloneta

State: PR



Zip: 00617

Phone Number: (787) 846-5402

Fax Number:

Email Address:

4.1.1.3 Camuy

Type: Local

Public Office: Yes

Address Line 1: 5 Calle San José

Address Line 2:

City: Camuy

State: PR

Zip: 00627

Phone Number: (787) 820-3883

Fax Number:

Email Address:

4.1.1.4 Florida

Type: Local

Public Office: Yes

Address Line 1: 27 Calle Antonio Alcázar

Address Line 2:

City: Florida

State: PR

Zip: 00650

Phone Number: (787) 765-29292 ext. 6942

Fax Number:

Email Address:



4.1.1.5 Hatillo

Type: Local

Public Office: Yes

Address Line 1: Bo. Capaez Sector Lechuga

Address Line 2: Carr. 130 Km. 4.9

City: Hatillo

State: PR

Zip: 00659

Phone Number: (787) 454-4189

Fax Number:

Email Address:

4.1.1.6 Lares

Type: Local

Public Office: Yes

Physical Address:

Address Line 1: Pedro Albizu Campos

Address Line 2: Km. 0.3

City: Lares

State: PR

Zip: 00669

Phone Number: (787) 897-5800

Fax Number:

Email Address:

4.1.1.7 Manatí

Type: Local

Public Office: Yes

Address Line 1: 8 Ramos Vélez (final)

Address Line 2: Entrando Esq. Calle Baldorioty

City: Manatí

State: PR



Zip: 00674

Phone Number: (787) 765-2929 ext. 6934

Fax Number:

Email Address:

4.1.1.8 Morovis

Type: Local

Public Office: Yes

Address Line 1: Ave. Corozal Esq. Patrón

Address Line 2:

City: Morovis

State: PR

Zip: 00687

Phone Number: (787) 765-2929 ext. 6937

Fax Number:

Email Address:

4.1.1.9 Orocovis

Type: Local

Public Office: Yes

Address Line 1: Oro Center Office Building

Address Line 2: 18 Ave. Luis Muñoz Marín

City: Orocovis

State: PR

Zip: 00720

Phone Number: (787) 765-2929 ext. 8628

Fax Number: (787) 867-5809

Email Address:



4.1.1.10 Quebradillas

Type: Local

Public Office: Yes

Address Line 1: 10 Calle California (bajos)

Address Line 2:

City: Quebradillas

State: PR

Zip: 00678

Phone Number: (787) 765-2929 ext. 6957

Fax Number:

Email Address:

4.1.1.11 Utuado

Type: Local

Public Office: Yes

Address Line 1: Ave. Fernando Luis Rivas

Address Line 2: Al lado de ASUME

City: Utuado

State: PR

Zip: 00641

Phone Number: (787) 765-2929 ext. 6946

Fax Number:

Email Address:

4.1.2 Región Bayamón

Type: Region

Public Office: Yes

Address Line 1: Hospital Universitario Dr. Ramón Ruiz Arnau

Address Line 2: 100 Ave. Laurel

City: Bayamón

State: PR

Zip: 00956



Phone Number: (787) 765-2929 ext. 8632

Fax Number:

Email Address:

4.1.2.1 Bayamón

Type: Local

Public Office: Yes

Address Line 1: Hospital Universitario Dr. Ramón Ruiz Arnau

Address Line 2: 100 Ave. Laurel

City: Bayamón

State: PR

Zip: 00956

Phone Number: (787) 765-2929 ext. 8116

Fax Number:

Email Address:

4.1.2.2 Cataño

Type: Local

Public Office: Yes

Address Line 1: Urb. Bahía

Address Line 2: 10 Ave. Principal

City: Cataño

State: PR

Zip: 00962

Phone Number: (787) 765-2929 ext. 8622

Fax Number:

Email Address:



4.1.2.3 Corozal

Type: Local

Public Office: Yes

Address Line 1: 6 Calle Gándara

Address Line 2: Km. 15.9

City: Corozal

State: PR

Zip: 00783

Phone Number: (787) 765-2929 ext. 8625

Fax Number:

Email Address:

4.1.2.4 Dorado

Type: Local

Public Office: Yes

Address Line 1: Centro de Salud Dorado, Suite 2

Address Line 2: 400 Carr. 698

City: Dorado

State: PR

Zip: 00646

Phone Number: (787) 796-0121

Fax Number:

Email Address:

4.1.2.5 Naranjito

Type: Local

Public Office: Yes

Address Line 1: 44 Calle Ignacio Morales

Address Line 2:

City: Naranjito

State: PR

Zip: 00719



Phone Number: (787) 765-2929 ext. 8624

Fax Number: (787) 869-3005

Email Address:

4.1.2.6 Toa Alta

Type: Local

Public Office: Yes

Address Line 1: 32 Calle Muñoz Rivera

Address Line 2:

City: Toa Alta

State: PR

Zip: 00953

Phone Number: (787) 765-2929 ext. 8629

Fax Number:

Email Address:

4.1.2.7 Vega Alta

Type: Local

Public Office: Yes

Address Line 1: CDT de Vega Alta

Address Line 2: Bo. Bajuras, Carr. 2 Km. 31.9

City: Vega Alta

State: PR

Zip: 00692

Phone Number: (787) 765-2929 ext. 8631

Fax Number:

Email Address:



4.1.3 Región Caguas

Type: Region

Public Office: Yes

Address Line 1: Gatsby Plaza

Address Line 2: 30 Calle Padial, Suite 234

City: Caguas

State: PR

Zip: 00725

Phone Number: (787) 765-2929 ext. 6947

Fax Number:

Email Address:

4.1.3.1 Aguas Buenas

Type: Local

Public Office: Yes

Address Line 1: CDT Menonita - Aguas Buenas

Address Line 2: 98 Calle Luis Muñoz Rivera

City: Aguas Buenas

State: PR

Zip: 00703

Phone Number: (787) 765-2929 ext. 6950

Fax Number: (787) 732-5284

Email Address:

4.1.3.2 Aibonito

Type: Local

Public Office: Yes

Address Line 1: 217 Calle San José

Address Line 2:

City: Aibonito

State: PR

Zip: 00705



Phone Number: (787) 765-2929 ext. 6953

Fax Number: (787) 735-8839

Email Address:

4.1.3.3 Caguas

Type: Local

Public Office: Yes

Address Line 1: Gatsby Plaza

Address Line 2: 30 Calle Padiel, Suite 216

City: Caguas

State: PR

Zip: 00725

Phone Number: (787) 765-2929 ext. 6797

Fax Number: (787) 258-6920

Email Address:

4.1.3.4 Cayey

Type: Local

Public Office: Yes

Address Line 1: 164 Ave. José De Diego

Address Line 2:

City: Cayey

State: PR

Zip: 00736

Phone Number: (787) 765-2929 ext. 6951

Fax Number: (787) 263-3088

Email Address:



4.1.3.5 Cidra

Type: Local

Public Office: Yes

Address Line 1: Calle José De Diego Final

Address Line 2: Segundo Piso

City: Cidra

State: PR

Zip: 00739

Phone Number: (787) 765-2929 ext. 6920

Fax Number: (787) 739-8146

Email Address:

4.1.3.6 Comerio

Type: Local

Public Office: Yes

Address Line 1: Pabellón de Servicios

Address Line 2: Bda. Pasarell, Carr. 78

City: Comerío

State: PR

Zip: 00782

Phone Number: (787) 765-2929 ext. 6956

Fax Number: (787) 875-3470

Email Address:

4.1.3.7 Gurabo

Type: Local

Public Office: Yes

Address Line 1: 151 Eugenio Sánchez López

Address Line 2: Esq. Zenón Vázquez

City: Gurabo

State: PR

Zip: 00778



Phone Number: (787) 765-2929 ext. 6949

Fax Number: (787) 737-6048

Email Address:

4.1.3.8 Juncos

Type: Local

Public Office: Yes

Address Line 1: Calle Dr. Barrenas

Address Line 2: Esq. Daniel Flores

City: Juncos

State: PR

Zip: 00777

Phone Number: (787) 765-2929 ext. 6952

Fax Number: (787) 734-0755

Email Address:

4.1.3.9 San Lorenzo

Type: Local

Public Office: Yes

Address Line 1: 181 Luis Muñoz Rivera (altos)

Address Line 2:

City: San Lorenzo

State: PR

Zip: 00754

Phone Number: (787) 765-2929 ext. 6799

Fax Number: (787) 715-0441

Email Address:



4.1.4 Región Fajardo

Type: Region

Public Office: Yes

Address Line 1: Centro Comercial Fajardo Market Square

Address Line 2: Bo. Quebrada, Carr. 3 Km. 4.5

City: Fajardo

State: PR

Zip: 00738

Phone Number: (787) 765-2929 ext. 8639

Fax Number:

Email Address:

4.1.4.1 Fajardo

Type: Local

Public Office: Yes

Address Line 1: Centro Comercial Fajardo Market Square

Address Line 2: Bo. Quebrada, Carr. 3 Km. 4.5

City: Fajardo

State: PR

Zip: 00738

Phone Number: (787) 765-2929 ext. 6767

Fax Number:

Email Address:

4.1.4.2 Las Piedras

Type: Local

Public Office: Yes

Address Line 1: CDT Las Piedras

Address Line 2: Bo. Montones, Carr. 198 Km. 22.4

City: Las Piedras

State: PR

Zip: 00701



Phone Number: (787) 765-2929 ext. 6962

Fax Number:

Email Address:

4.1.4.3 Naguabo

Type: Local

Public Office: Yes

Address Line 1: CDT Naguabo

Address Line 2: Carr. 31 Km. 4.0

City: Naguabo

State: PR

Zip: 00718

Phone Number: (787) 765-2929 ext. 6963

Fax Number: (787) 874-1050

Email Address:

4.1.4.4 Río Grande

Type: Local

Public Office: Yes

Address Line 1: CDT Río Grande

Address Line 2: 200 Calle Manuel Pimentel y Castro

City: Río Grande

State: PR

Zip: 00745

Phone Number: (787) 765-2929 ext. 6763

Fax Number:

Email Address:



4.1.4.5 Vieques

Type: Local

Public Office: Yes

Address Line 1: CSI Industrial Belén Castaño Vda. De Díaz

Address Line 2: 200 Carr. Estatal Km. 0.4

City: Vieques

State: PR

Zip: 00765

Phone Number: (787) 765-2929 ext. 6958

Fax Number:

Email Address:

4.1.4.6 Yabucoa

Type: Local

Public Office: Yes

Address Line 1: CDT Yabucoa

Address Line 2: 100 Calle Saturnino Rodríguez

City: Yabucoa

State: PR

Zip: 00767

Phone Number: (787) 765-2929 ext. 6965

Fax Number:

Email Address:

4.1.5 Región Mayagüez

Type: Region

Public Office: Yes

Address Line 1: Santander Security

Address Line 2: Carr. 2 Km. 157

City: Mayagüez

State: PR

Zip: 00682



Phone Number: (787) 765-2929 ext. 6790

Fax Number:

Email Address:

4.1.5.1 Aguada

Type: Local

Public Office: Yes

Address Line 1: Plaza Copelia, Segundo Piso

Address Line 2: Bo. Piedras Blanca, Ave. Nativo Alers

City: Aguada

State: PR

Zip: 00602

Phone Number: (787) 765-2929 ext. 6969

Fax Number: (787) 252-2414

Email Address:

4.1.5.2 Aguadilla

Type: Local

Public Office: Yes

Address Line 1: Marbella Shopping Center

Address Line 2: Carr. 107 Km. 1.4

City: Aguadilla

State: PR

Zip: 00605

Phone Number: (787) 765-2929 ext. 6971

Fax Number: (787) 882-0322

Email Address:



4.1.5.3 Cabo Rojo

Type: Local

Public Office: Yes

Address Line 1: Galería 100 Building

Address Line 2: Carr. 100

City: Cabo Rojo

State: PR

Zip: 00623

Phone Number: (787) 765-2929 ext. 8635

Fax Number: (787) 255-2135

Email Address:

4.1.5.4 Isabela

Type: Local

Public Office: Yes

Address Line 1: 4110 Ave. Militar

Address Line 2:

City: Isabela

State: PR

Zip: 00662

Phone Number: (787) 765-2929 ext. 6968

Fax Number: (787) 830-5631

Email Address:

4.1.5.5 Lajas

Type: Local

Public Office: Yes

Address Line 1: Centro Salud Familiar

Address Line 2: 237 Calle Flamboyán

City: Lajas

State: PR

Zip: 00667



Phone Number: (787) 765-2929 ext. 6976

Fax Number: (787) 899-5612

Email Address:

4.1.5.6 Las Marías

Type: Local

Public Office: Yes

Address Line 1: Bo. Furnias

Address Line 2: Carr. 119 k 53.7

City: Las Marías

State: PR

Zip: 00670

Phone Number: (787) 765-2929 ext. 8633

Fax Number: (787) 827-0939

Email Address:

4.1.5.7 Maricao

Type: Local

Public Office: Yes

Address Line 1: Centro De Servicios Integrados Maricao

Address Line 2: 7 Calle Betances Esq. Ruiz Belvis

City: Maricao

State: PR

Zip: 00606

Phone Number: (787) 765-2929 ext. 8634

Fax Number: (787) 838-2818

Email Address:



4.1.5.8 Mayagüez

Type: Local

Public Office: Yes

Address Line 1: Santander Security

Address Line 2: Carr. 2 Km. 157

City: Mayagüez

State: PR

Zip: 00682

Phone Number: (787) 765-2929 ext. 6791

Fax Number: (787) 832-8605

Email Address:

4.1.5.9 Moca

Type: Local

Public Office: Yes

Address Line 1: 218 Calle José Celso Barbosa

Address Line 2:

City: Moca

State: PR

Zip: 00676

Phone Number: (787) 765-2929 ext. 6970

Fax Number:

Email Address:

4.1.5.10 Rincón

Type: Local

Public Office: Yes

Address Line 1: 2102 Ave. Dr. Albizu Campos

Address Line 2:

City: Rincón

State: PR

Zip: 00677



Phone Number: (787) 823-2961

Fax Number: (787) 823-4585

Email Address:

4.1.5.11 Sabana Grande

Type: Local

Public Office: Yes

Address Line 1: Carr. 102 Km. 39

Address Line 2:

City: Sabana Grande

State: PR

Zip: 00637

Phone Number: (787) 765-2929 ext. 6788

Fax Number: (787) 873-5655

Email Address:

4.1.5.12 San Sebastián

Type: Local

Public Office: Yes

Address Line 1: 111 Ave. Enrique Laguerre

Address Line 2: Km. 18 (Frente al Banco Popular)

City: San Sebastián

State: PR

Zip: 00685

Phone Number: (787) 765-2929 ext. 6967

Fax Number: (787) 896-3363

Email Address:



4.1.6 Región Metropolitana

Type: Region

Public Office: Yes

Address Line 1: Guaynabo Medical Mall, Tercer Piso, Suite 209

Address Line 2: Ave. Las Cumbres

City: Guaynabo

State: PR

Zip: 00969

Phone Number: (787) 765-2929 ext. 6978

Fax Number:

Email Address:

4.1.6.1 Canóvanas

Type: Local

Public Office: Yes

Address Line 1: CDT Canóvanas

Address Line 2: Calle Corchado (Frente Cuartel de la Policía)

City: Canóvanas

State: PR

Zip: 00729

Phone Number: (787) 765-2929 ext. 6715

Fax Number:

Email Address:

4.1.6.2 Carolina

Type: Local

Public Office: Yes

Address Line 1: Centro Comercial, Carolina Shopping Court

Address Line 2: 65 Ave. Infantería., Esq. Roberto Clemente Local 23 B

City: Carolina

State: PR

Zip: 00984



Phone Number: (787) 765-2929 ext. 6760

Fax Number:

Email Address:

4.1.6.3 Guaynabo

Type: Local

Public Office: Yes

Address Line 1: Guaynabo Medical Mall, Tercer Piso, Suite 209

Address Line 2: Ave. Las Cumbres

City: Guaynabo

State: PR

Zip: 00969

Phone Number: (787) 765-2929 ext. 6771

Fax Number:

Email Address:

4.1.6.4 Loíza

Type: Local

Public Office: Yes

Address Line 1: Concilio Salud Integral

Address Line 2: Carr. 188 Int. 187

City: Loíza

State: PR

Zip: 00772

Phone Number: (787) 765-2929 ext. 6957

Fax Number:

Email Address:



4.1.6.5 Trujillo Alto

Type: Local

Public Office: Yes

Address Line 1: Plaza San Miguel, Local 101

Address Line 2: Expreso Manuel Rivera Morales 160 Marginal Lago Alto

City: Trujillo Alto

State: PR

Zip: 00976

Phone Number: (787) 765-2929 ext. 6777

Fax Number:

Email Address:

4.1.6.6 Río Piedras

Type: Local

Public Office: Yes

Address Line 1: 117 Calle Eleonor Roosevelt, Primer Piso

Address Line 2:

City: Hato Rey

State: PR

Zip: 00918

Phone Number: (787) 765-2929 ext. 6744

Fax Number:

Email Address:

4.1.6.7 Santurce

Type: Local

Public Office: Yes

Address Line 1: Centro Gubernamental Minillas Torre Sur, Primer Piso

Address Line 2:

City: Santurce

State: PR

Zip: 00908



Phone Number: (787) 765-2929 ext. 6981

Fax Number:

Email Address:

4.1.6.8 Centro Médico

Type: Satellite

Public Office: No

Address Line 1: ASEM, Área de Emergencia

Address Line 2: Centro Médico

City: San Juan

State: PR

Zip: 00921

Phone Number: (787) 777-3535 ext. 3800

Fax Number: (787) 777-3479

Email Address:

4.1.6.9 Hospital UPR Carolina

Type: Satellite

Public Office: No

Address Line 1: Hospital UPR Carolina

Address Line 2: Carr. 3, Ave. 65 Infantería

City: Carolina

State: PR

Zip: 00984

Phone Number: (787) 757-1800 ext. 237

Fax Number:

Email Address:



4.1.7 Región Ponce

Type: Region

Public Office: Yes

Address Line 1: 70 Calle Vives

Address Line 2: Esq. Atocha

City: Ponce

State: PR

Zip: 00730

Phone Number: (787) 843-1470

Fax Number: (787) 284-1885

Email Address:

4.1.7.1 Adjuntas

Type: Local

Public Office: Yes

Address Line 1: CDT Adjuntas

Address Line 2: 2 Cll Dr Santos Defendini

City: Adjuntas

State: PR

Zip: 00601

Phone Number: (787) 843-1470

Fax Number:

Email Address:

4.1.7.2 Coamo

Type: Local

Public Office: Yes

Address Line 1: Centro de Salud Familiar

Address Line 2: Ave. Luís Muñoz Marín

City: Coamo

State: PR

Zip: 00769



Phone Number: (787) 765-2929 ext. 6997

Fax Number:

Email Address:

4.1.7.3 Guayama

Type: Local

Public Office: Yes

Address Line 1: Edif. Fisa II, Segundo Piso

Address Line 2: 6A Calle Paseo de Pueblo

City: Guayama

State: PR

Zip: 00784

Phone Number: 787-765-2929 ext. 6985

Fax Number:

Email Address:

4.1.7.4 Guayanilla

Type: Local

Public Office: Yes

Address Line 1: 139 Calle Muñoz Rivera

Address Line 2:

City: Guayanilla

State: PR

Zip: 00656

Phone Number: (787) 765-2929 ext. 6986

Fax Number: (787) 835-4636

Email Address:



4.1.7.5 Jayuya

Type: Local

Public Office: Yes

Address Line 1: 57 Calle Guillermo Estéves

Address Line 2:

City: Jayuya

State: PR

Zip: 00664

Phone Number:

Fax Number:

Email Address:

4.1.7.6 Patillas

Type: Local

Public Office: Yes

Address Line 1: Carr. 3 Km. 122.9

Address Line 2: (Al lado de la Farmacia Genesis)

City: Patillas

State: PR

Zip: 00723

Phone Number: (787) 765-2929 ext. 6916

Fax Number:

Email Address:

4.1.7.7 Peñuelas

Type: Local

Public Office: Yes

Address Line 1: Centro Gubernamental Peñuelas, Oficina 104

Address Line 2: Calle Pedro V. Díaz

City: Peñuelas

State: PR

Zip: 00624



Phone Number: (787) 765-2929 ext. 6993

Fax Number:

Email Address:

4.1.7.8 Ponce

Type: Local

Public Office: Yes

Address Line 1: 70 Calle Vives

Address Line 2: Esq. Atocha

City: Ponce

State: PR

Zip: 00730

Phone Number: (787) 765-2929 ext. 6781

Fax Number: (787) 284-1239

Email Address:

4.1.7.9 Salinas

Type: Local

Public Office: Yes

Address Line 1: Portobello Town Center, Local 2

Address Line 2: Carr. 3

City: Salinas

State: PR

Zip: 00751

Phone Number: (787) 765-2929 ext. 6785

Fax Number:

Email Address:



4.1.7.10 Santa Isabel

Type: Local

Public Office: Yes

Address Line 1: Santa Isabel Medical Center

Address Line 2: 89 Calle Eugenio M. de Hostos

City: Santa Isabel

State: PR

Zip: 00757

Phone Number: (787) 765-2929 ext. 6991

Fax Number:

Email Address:

4.1.7.11 Villalba

Type: Local

Public Office: Yes

Address Line 1: 39 Calle Muñoz Rivera

Address Line 2: Frente tienda Me Salvé

City: Villalba

State: PR

Zip: 00766

Phone Number: (787) 765-2929 ext. 6998

Fax Number:

Email Address:

4.1.7.12 Yauco

Type: Local

Public Office: Yes

Address Line 1: Centro de Servicios Integrados Yauco

Address Line 2: Paseo del Café Calle Comercio

City: Yauco

State: PR

Zip: 00698



Phone Number: (787) 843-1470

Fax Number:

Email Address:

5 Screen Modifications

5.1 Login Page

The Login Page will be used by user in the system as defined by role in PREE. For internal PRMP workers, their login credentials will be same as their Microsoft applications login credentials. On the Login Page there will also be a disclaimer banner for the workers to acknowledge prior to entering the PREE system.

5.1.1 Screenshot (Modify)

Figure 1: Login Page

Welcome to

Please enter your information

User name:

Password:

Login

Licensed Materials - Property of IBM Corp, IBM Corporation and other(s) 1999, 2012.
PR Build: | Build Date: 12/21/2018 06:25:14.099 PM

5.1.2 Description of Modifications and Additions

1. Disclaimer (issue #EE-AI00903 –waiting on disclaimer message from PRMP)

Static Text, New

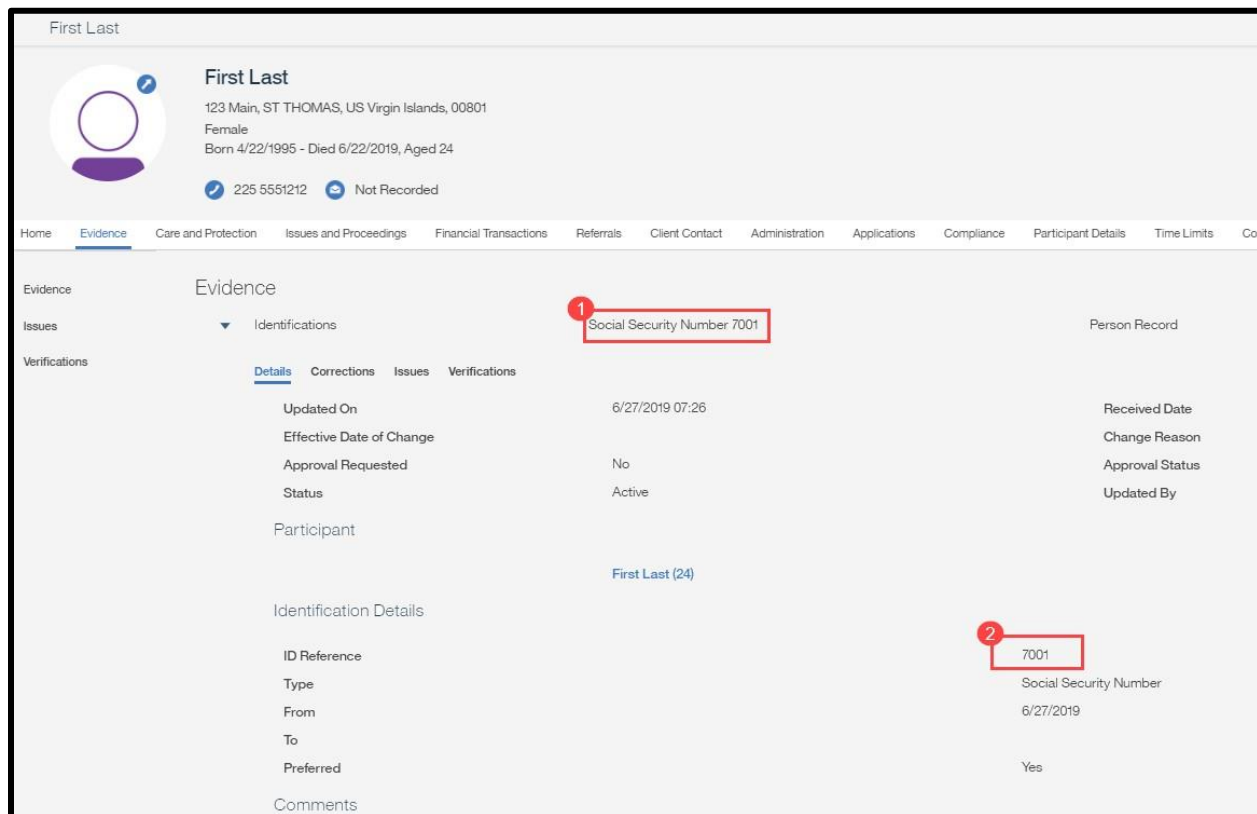
5.2 Identification Evidence List

The Identification Evidence List page is used to display all identification numbers known in PREE for a person, including the person’s Social Security Number (SSN). This page is being modified to only display the last 4 digits of a person’s SSN when the identification type is SSN.



5.2.1 Screenshot (Modify)

Figure 2: Identification Evidence List Page



5.2.2 Description of Modifications and Additions

1. Social Security Number

Static Text, Modify

Only display the last four digits of the person's SSN.

Technote: Only display the last four digits of SSN when viewing the page, but while in edit the full SSN should be displayed.

2. ID Reference

Static Text, Modify

Only display the last four digits of the person's SSN.

Technote: Only display the last four digits of SSN when viewing the page, but while in edit the full SSN should be displayed.



5.3 <PRMO 2199> New Consolidation of Active Offices

The New Consolidation of Active Offices page is displayed when a user selects to consolidate an active office into one or more active offices.

5.3.1 Screenshot (Edit)

| PRMP Locations | | |
|---|-----------|---|
| Home Tree View Locations Additional Details | | |
| Locations * required field | | |
| Default Location | Operating | ... |
| Región Arecibo | Operating | ... |
| Región Bayamón | Operating | ... |
| Región Caguas | Operating | ... |
| Región Fajardo | Operating | ... |
| Región Mayagüez | Operating | ... |
| Región Metropolitana | Operating | ... |
| Región Ponce | Operating | ... |
| Arecibo | Operating | ... |
| Barceloneta | Operating | ... |
| Camuy | Operating | ... |
| Florida | Operating | ... |
| Hatillo | Operating | <div style="display: flex; justify-content: space-between;"> Edit... Delete... Merge... </div> |
| Lares | Operating | ... |

5.3.1.1 Description of Modifications and Additions

This section explains the fields and design details for the modification for the Locations page.

1. Merge

Action Menu, Modify

When the System Administrator clicks on Merge, display the New Location Merge page.



5.3.2 Screenshot (New)

5.3.2.1 Description of Modification and Additions

This section explains the fields and design details for the Merge Office Page.

1. Office Merge

Page Heading, New

Static Text, New – Select the button next to the office that will remain after the Merge. This office will remain an Active Office.

2. Local Offices

Display Field, New

A list of all offices with a status of Active will display with a radio button next to each. This section will allow more than one office to be selected.

3. Save

Button, modify

If Save is clicked and there is no office selected blank display error message:
English: Select an office to continue or Click Cancel to exit.

Spanish: Seleccione una oficina para continuar o haga presione en el botón Cancelar para salir.



5.3.3 Screenshot (New)

Home Administration Workspace Inbox Calendar

PRMP Locations X

PRMP Locations

Home Tree View **Locations** Additional Details

1 Merge
Select a Local Office with an Active status for each Neighborhood.

| 2 Local Office - Status | 3 Local Office – Status | Local Office – Status |
|--------------------------------|--------------------------------|------------------------------|
| Arecibo - Inactive | Florida - Active | Ponce - Active |

| 4 Neighborhoods | | |
|------------------------|-----------------------|-----------------------|
| Arenalejos | <input type="radio"/> | <input type="radio"/> |
| Carreras | <input type="radio"/> | <input type="radio"/> |
| Domingo Ruiz | <input type="radio"/> | <input type="radio"/> |
| Hato Viego | <input type="radio"/> | <input type="radio"/> |

5 Save Cancel

5.3.3.1 Description of Modification and Additions

This section explains the fields and design details for the Merge Neighbourhood Page.

1. Neighborhood Merge

Page Heading, new

2. Local Office – Status

Column Heading, new

This will display the Inactive Local office

3. Local Office – Status

Column Heading, new

This will display the Active Local office(s) receiving the transfer.

4. Neighborhoods

Column Heading, new

A list of all neighborhoods assigned to the Inactive Local Office will display with a radio button next to each. Each neighborhood must be mapped to one Active Local Office by clicking the button of that office.

5. Save



Button, modify

If Save is clicked and all the Neighborhoods are mapped to an Active Local Office, then this message displays: English: Merge Complete. Spanish: Consolidación Completada.

If Save is clicked and each office does not have an Active Local Office selected. The following display error message should display:

English: Each neighborhood must have an Active Office selected to continue. Select an Active Local Office to continue or Click Cancel to exit.

Spanish: Cada barrio debe tener una Oficina Activa seleccionada para continuar. Seleccione una Oficina Local Activa para continuar o seleccione Cancelar para salir.

6 Batch Modifications

No batch modifications identified for the Security and Organizational Structure FDD.

7 Tasks, Alerts, Work Queues

No tasks, alerts, or work queues were identified for the Security and Organizational Structure FDD.

8 Development Considerations

8.1 Single Sign On

PRMP wants to link their PREE login credentials with their Microsoft applications login credentials. This is a functionality that currently exists with MEDITI 2.

9 Training Considerations

9.1 Updating SSN and Date of Birth (DOB)

In PREE, caseworkers and supervisors will have the ability to update a person's SSN and DOB. Training must be provided to all caseworkers and supervisors to ensure the workers enters the digits correctly.

9.2 Special Cautions

All supervisors, are able to add, edit, and remove Special Cautions, however only workers assigned to Oficina de la Procuradora de las Mujeres (OPM) and Administración de Familias y Niños (ADFAN) cases should add, edit, and remove Special Cautions.



10 Reporting Considerations

10.1 Women, Infants, and Children (WIC)

Provide a report of all the cases that include women or children under 6 years old. This report should be sent to WIC.



11 Use Cases and Scenarios

11.1 Use Case 1: Log into PREE

11.1.1 Description

Worker logs into PREE to perform necessary actions.

11.1.2 Actors

Worker

11.1.3 Pre-Conditions

Worker must have the authorization to log into the system.

11.1.4 Post-Conditions

Worker has successfully logged into the system.

11.1.5 Main Scenario

1. Access the PREE login page
2. Enter login credentials
3. Successfully login into PREE
4. End Use Case

11.1.6 Extensions

11.1.6.1 Extension 1 (After Main Scenario, Step 1)

Worker does not have credentials to log into PREE.

1. Contact the appropriate team to obtain login credentials
2. Worker receives credentials
3. Return to Main Scenario Step 1

11.1.6.2 Extension 2 (After Main Scenario, Step 4)

Worker cannot login to PREE due to forgotten password

1. Contact the appropriate team to obtain login credentials
2. Password is reset for worker
3. Return to Main Scenario Step 1

11.1.7 Frequency

Worker signs into PREE at least once per day.

11.1.8 Special Requirements

11.1.8.1 Performance

No special performance requirements.



11.1.8.2 Security

Worker must have a security profile to log into the system.

11.1.8.3 Usability / Accessibility

No special usability requirements.

11.1.8.4 Other

No other requirements.

11.2 Scenarios

11.2.1 Scenario 1: Login Page

| Scenario Number | Scenario Explanation | Scenario Description | Expected Outcome |
|-------------------|---|---|--|
| SAO-LP-001 | This is to validate that when the worker accesses PREE login page, the disclaimer message is displayed. | Worker accesses PREE login page. | Disclaimer message is displayed. |
| SAO-LP-002 | This is to validate that the worker can log into PREE with the same credentials used to log in to their Microsoft applications. | Worker accesses PREE login page and uses the same credentials used to log in to Microsoft applications. | Worker is successfully logged into PREE. |

11.2.2 Scenario 2: Identification Evidence List

| Scenario Number | Scenario Explanation | Scenario Description | Expected Outcome |
|-------------------|--|---|--|
| SAO-IE-001 | This is to validate that the worker can only see the last 4 digits of the SSN. | Worker is on the Identification Evidence List page of type SSN. | Worker can only see the last 4 digits of the SSN on the List page. |



11.2.3 Scenario 3: Security Roles

| Scenario Number | Scenario Explanation | Scenario Description | Expected Outcome |
|-------------------|--|--|---|
| SAO-SR-001 | This is to validate that the PROFFICECLERKROLE role provides the correct access to execute the tasks required for an Office Clerk position. | An Office Clerk is given access to PREE with the PROFFICECLERK ROLE role. | The Office Clerk can perform their required tasks in PREE. |
| SAO-SR-002 | This is to validate that the PRAUXILIARYCLERKROLE role provides the correct access to execute the tasks required for an Auxiliary Clerk position. | An Auxiliary Clerk is given access to PREE with the PRAUXILIARYCLERKROLE role. | The Auxiliary Clerk can perform their required tasks in PREE. |
| SAO-SR-003 | This is to validate that the PRCASEWORKERROLE role provides the correct access to execute the tasks required for a Caseworker Position. | A Caseworker is given access to PREE with the PRCASEWORKER ROLE role. | The Caseworker can perform their required tasks in PREE. |
| SAO-SR-004 | This is to validate that the PRELIGIBILITYSUPERVISORROLE role provides the correct access to execute the tasks required for a Supervisor, Regional Director, and Regional Functional Help Desk position. | A Supervisor/ Regional Director/ Regional Functional Help Desk worker is given access to PREE with the PRELIGIBILITYSUPERVISORROLE role. | The Supervisor/ Regional Director/ Regional Functional Help Desk worker can perform their required tasks in PREE. |



| Scenario Number | Scenario Explanation | Scenario Description | Expected Outcome |
|-------------------|--|--|---|
| SAO-SR-005 | This is to validate that the PRFUNCTIONALADMIN role provides the correct access to execute the tasks required for a Functional Admin position. | A Functional Admin worker is given access to PREE with the PRFUNCTIONALADMIN role. | The Functional Admin can perform their required tasks in PREE. |
| SAO-SR-006 | This is to validate that the PRTECHHELPDESK role provides the correct access to execute the tasks required for a Technical Help Desk position. | A Technical Help Desk worker is given access to PREE with the PRTECHHELPDESK role. | The Technical Help Desk can perform their required tasks in PREE. |
| SAO-SR-007 | This is to validate that the PRCALLCENTER role provides the correct access to execute the tasks required for a Call Center position. | A Call Center worker is given access to PREE with the PRCALLCENTER role. | The Call Center worker can perform their required tasks in PREE. |

12 Related Documents

| Document |
|----------------------|
| PREE Security Matrix |



13 Issue Register

| Issue # | Issue | Resolution | Resolution Date |
|-------------------|---|------------|-----------------|
| EE-RI00137 | Clarification on Call Center role with PREE | | |
| EE-AI00903 | Login (Disclaimer) message | | |
| EE-AI01069 | DEA access to PREE | | |
| EE-AI01067 | Edit mode criteria on audit plan | | |



14 Requirements Matrix

For requirement traceability purposes, the following requirements are met and mapped to this design document.

| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|--|---------|--|--------------------------------------|
| FR-AL-014 | The Solution shall allow user roles, as defined by Puerto Rico, to search for generated alerts. | Fit | The following security roles were identified by PRMP to be able to search for task-based alerts: PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN PRTECHHELPDESK | N/A |
| FR-AP-040 | The Solution shall allow user roles, as defined by Puerto Rico, to generate a Request for Information, pre-populated with values, in accordance with Puerto Rico - defined template. | Fit | The following security roles were identified by PRMP to generate Request for Information, with pre-populated values, as defined in the Notices and Forms FDD: PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN | N/A |



I.4.2.k.ii Completed Security and Organizational Structure FDD

| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|---|---------------|---|--------------------------------------|
| FR-CM-004 | The Solution shall allow user roles, as defined by Puerto Rico, to view historical information such as previous address and income from prior years in chronological order for Members and their Eligibility Case or Appeals Case. (Separate logs). | Fit | Users with access to any page that provides historical information will be able to view the historical information. | OOTB – Accepted on 8/12/2019 |
| FR-CM-005 | The Solution shall allow user roles, as defined by Puerto Rico, to update case/member information for open and closed application/eligibility cases/appeals cases. | Partially Fit | <p>The following security roles were identified by PRMP to open and/or close application and PDC's (eligibility cases): PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN</p> <p>The Appeals portion will be addressed during the Appeals FDD discussions.</p> | N/A |



I.4.2.k.ii Completed Security and Organizational Structure FDD

| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|--|---------------|--|--------------------------------------|
| FR-CM-010 | The Solution shall allow user roles, as defined by Puerto Rico, to designate any eligibility case as confidential and limit accessibility. (All appeals cases are limited access by role.) | Partially Fit | <p>The PRSUPERVISORROLE security role will be able to designate any eligibility case as confidential.</p> <p>PRMP did not identified the need to limit accessibility for a particular type of case.</p> <p>The Appeals portion will be addressed during the Appeals FDD discussions.</p> | N/A |
| FR-CM-011 | The Solution shall allow user roles, as defined by Puerto Rico, to create and edit, Eligibility and Appeals case notes. Case note logs shall be maintained separately for eligibility cases and appeals cases. | Partially Fit | <p>The following security roles were identified by PRMP to create and edit Notes on the module the role has access to:</p> <p>PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN PRDEA</p> <p>The Appeals portion will be addressed during the Appeals FDD discussions.</p> | N/A |



I.4.2.k.ii Completed Security and Organizational Structure FDD

| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|--|---------------|--|--------------------------------------|
| FR-CM-013 | The Solution shall allow user roles, as defined by Puerto Rico, to access and search case note logs for Eligibility Cases and Appeals Cases. | Partially Fit | The following security roles were identified by PRMP to search and access Notes on the module the role have access to: PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN PRDEA The Appeals portion will be addressed during the Appeals FDD discussions. | N/A |
| FR-CM-015 | The Solution shall allow user roles, as defined by Puerto Rico, to access the eligibility case summary from any eligibility case screen. | Fit | The following security roles were identified by PRMP to be able to access to the Home tab on the IC, which contains the eligibility case summary: PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN PRDEA | N/A |



I.4.2.k.ii Completed Security and Organizational Structure FDD

| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|--|---------|--|--------------------------------------|
| FR-CM-016 | The Solution shall allow user roles, as defined by Puerto Rico, to delete eligibility case notes or appeals case notes. | Fit | <p>The following security roles were identified by PRMP to cancel Notes: PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN</p> <p>PREE does not allow a user to permanently delete Notes. The Notes will still be accessible, but with a status of Canceled.</p> <p>The Appeals portion will be addressed during the Appeals FDD discussions.</p> | N/A |
| FR-CM-026 | The Solution shall allow user roles, as defined by Puerto Rico, to update eligibility case/member information. | Fit | <p>The following security roles were identified by PRMP to update an eligibility case and member information: PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN</p> | N/A |
| FR-ED-001 | The Solution shall have the ability to define security user roles, as defined by Puerto Rico, that govern access to functionality. | Fit | PREE security roles can be configured to provide user groups with access to certain functionalities. (view, update, delete) | OOTB – Accepted on 8/12/2019 |



I.4.2.k.ii Completed Security and Organizational Structure FDD

| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|--|---------|--|--------------------------------------|
| FR-ED-059 | The Solution shall allow user roles, as defined by Puerto Rico, to manually trigger notices. | Fit | The following security roles were identified by PRMP to manually trigger notices: PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN | N/A |
| FR-INT-025 | The Solution shall have the ability to allow user roles, as defined by Puerto Rico, to manually deactivate a user login. | Fit | PRMP has identified PRTECHHELPDESK to be able to manually deactivate a user login. | N/A |
| FR-INT-034 | The Solution shall have the ability to automatically direct a user to a landing 'Home' page upon a successful log-in. | Fit | All PREE users will be directed to the workspace homepage upon successful login | OOTB – Accepted on 8/12/2019 |
| FR-INT-084 | The Solution shall allow user roles, as defined by Puerto Rico, to search for members. | Fit | The following security roles were identified by PRMP to search for members: PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN PRDEA | N/A |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|---|---------|--|--------------------------------------|
| FR-INT-085 | The Solution shall allow users roles, as defined by Puerto Rico, to search based on single or multiple search criteria that may include, but is not limited to: 1. First name (partial name) 2. Middle name (partial name or initial) 3. Last name (partial ... | | The following security roles were identified by PRMP to search based on single or multiple search criteria, as defined on each search pages in PREE: PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN PRDEA | N/A |
| FR-INT-094 | The Solution shall allow user roles, as defined by Puerto Rico, to be authorized and enable to perform on-demand partial text search ability (or fuzzy search). | Fit | PRMP has defined all PREE security roles to be able to access different Search pages. Depending on the Search page, user will be able to search using partial text. | N/A |
| FR-INT-096 | The Solution shall allow user roles, as defined by Puerto Rico, to access individual/case information through links from a search result. | Fit | The following security roles were identified by PRMP to be able to access individuals' Person page or IC's via the link provided on the Search for a Person/Prospect Person or Search for a Case, respectively: PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN PRDEA | N/A |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|---|---------|---|--------------------------------------|
| FR-INT-103 | The Solution shall have the ability to allow role-based users, as defined by Puerto Rico, to access in-progress applications from the Worker Portal and Partner Portal. | Fit | The following security roles were identified by PRMP to be able to view in progress application from the Worker Portal: PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN PRDEA Since there will not be a separate Partner Portal, external users will be given access to the Worker Portal with the appropriate security role. | N/A |
| FR-INT-107 | The Solution shall allow user roles, as defined by Puerto Rico, to enter the individual's presumptive eligibility into the eligibility system. | Fit | The VIHPEWORKERROLE security role allows for the entry of the presumptive eligibility of an individual. | OOTB – Accepted on 8/12/2019 |
| FR-NT-001 | The Solution shall allow user roles, as defined by Puerto Rico, to re-generate notices with original content. | Fit | The following security roles were identified by PRMP to be able to access to the Communication page will be able to reprint existing notices: PROFFICECLERKROLE PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRSUPERVISORROLE PRFUNCTIONALADMIN PRDEA | N/A |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|---|---------|---|--------------------------------------|
| FR-WM-013 | The Solution shall allow user roles, as defined by Puerto Rico, to have a consolidated inbox where they can see all their assigned tasks/cases. | Fit | All PREE security roles will be able to access the Task Inbox and view the consolidated list of tasks assigned to the user. | N/A |
| FR-WM-014 | The Solution shall allow user roles, as defined by Puerto Rico, access to a work queue where tasks/cases can be pulled (self-assigned). | Fit | The following security roles were identified by PRMP to be able to self-assign themselves a task/case: PRSUPERVISORROLE PRFUNCTIONALADMIN | N/A |
| FR-WM-023 | The Solution shall allow user roles, as defined by Puerto Rico, to manually assign a due date to a task/case. | Fit | All PREE security roles will be able to manually create a task and assign a due date. The following security roles were identified by PRMP to be able to manually assign the application case due date, the force eligibility due date, and the certification due date: PRSUPERVISORROLE PRFUNCTIONALADMIN | N/A |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|---|---------|--|--------------------------------------|
| FR-WM-025 | The Solution shall allow user roles, as defined by Puerto Rico, to manually assign a priority/criticality to a task/case. | Fit | All PREE security roles will be able to manually assign a priority to a task. The following security roles were identified by PRMP to be able to manually assign a priority and classifications on an IC and PDC page: PRSUPERVISORROLE PRFUNCTIONALADMIN | N/A |
| FR-WM-026 | The Solution shall allow user roles, as defined by Puerto Rico, to be able to see the tasks assigned to other users. | Fit | All PREE security roles will be able to view other user's tasks. | N/A |
| FR-WM-028 | The Solution shall allow user roles, as defined by Puerto Rico, to create an ad-hoc task and assign it to another user or themselves. | Fit | All PREE security roles will be able to manually create a task and assign it to themselves or another user or a work queue. | N/A |
| FR-WM-029 | The Solution shall allow user roles, as defined by Puerto Rico, to reassign a task to another user. | Fit | The following security roles were identified by PRMP to be able to reassign a task to another user: PRSUPERVISORROLE PRFUNCTIONALADMIN | N/A |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|---|---------------|--|--------------------------------------|
| FR-WM-030 | The Solution shall allow user roles, as defined by Puerto Rico, to forward a task to another group or work queue. | Fit | The following security roles were identified by PRMP to be able to forward a task to another work queue or user: PRSUPERVISORROLE PRFUNCTIONALADMIN | N/A |
| FR-WM-031 | The Solution shall allow user roles, as defined by Puerto Rico, to view and search their task history. | Fit | All PREE security roles will be able to view and search for tasks on the Task Search page. | N/A |
| FR-WM-032 | The Solution shall allow user roles, as defined by Puerto Rico, to view, search, and report on the task history within their organizations. | Partially Fit | All PREE security roles will be able to search and view tasks within their organization. The reports part will be covered during the Management Reports FDD. | N/A |
| G1-US-031 | The System shall not show fields that are not accessible to a given user based on access rights, member consent, nor shall the System show fields not in use. | Fit | PREE has the functionality to hide fields that are not accessible to a given user based on the assigned Security Role. PREE has the functionality to hide fields that are not in use from the UI. PREE has the functionality to hide fields based on member consent. Currently PRMP has not identified a logic for PREE to hide fields based on member consent. | OOTB – Accepted on 8/12/2019 |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|---------------------------|---|----------------|---|---|
| G1-US-037 | The System shall be designed to include only the necessary information and functionality on screens and shall be based on the user's access level and the user's configuration. | Fit | PREE has the ability to customize users' view of a workspace based on the security role assigned. The view of the workspace is configured per security role to provide the user with the view and functionality needed for their position. | OOTB – Accepted on 8/12/2019 |
| G6-RS-018 | The System shall provide a mechanism to limit access to view/update information, based on User role, access rights, member consent, and program rules. | Fit | PREE security roles can be configured to limit access to view/update information, based on user group role. Those with a valid login account will be given access rights to the system. Member consent and program rules can be used as criteria to limit the access for a particular user group. | OOTB – Accepted on 8/12/2019 |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|---|---------|---|--------------------------------------|
| G6-RS-023 | The System shall, prior to accessing any PHI, display a PRDoH-approved configurable warning or login banner (e.g. "The System should only be accessed by authorized users"). In the event that a System does not support pre-login capabilities, the System shall display the banner immediately following authorization. | Fit | PREE login page will be updated with a login message disclaimer provided by PRMP. | N/A |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|--|---------|---|--------------------------------------|
| G6-RS-027 | The System shall provide the ability to identify certain information as confidential (e.g. PII, PHI, etc.) and only make that accessible by appropriately authorized users and limit the ability to share among departments without required authorization. This applies to data provided to PRDoH by an individual or through an interface. | Fit | PREE has the functionality to identify certain information as confidential and make that accessible by authorized users via security roles. the interface design will contain a set list of data types that can be shared per interface as identified by PRMP. Currently PRMP only has only identified the need to restrict the visibility of a member's SSN. Only the last 4 digits of a person's SSN will be displayed on list pages. | N/A |
| G6-RS-028 | The System shall restrict access to summarized information according to organizational policy, scope of practice, and jurisdictional law. | Fit | PREE has the functionality to limit the summarized information within the home page of the module based on PRMP organizational policy, scope of practice, and jurisdictional law. | OOTB – Accepted on 8/12/2019 |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|--|---------|---|--------------------------------------|
| G6-RS-029 | The System shall be able to associate permissions with a user using one or more of the following access controls: a. Role-Based Access Controls (RBAC; users are grouped by role and access rights assigned to these groups)b. Context-based (role-based with additional access rights assigned or restricted based on the context of the transaction such as time-of-day, workstation-location, emergency-mode, etc.) | Fit | PREE is using Role-Based Access Controls. PRMP provided a list of the functional position to be created as roles within PREE | OOTB – Accepted on 8/12/2019 |
| G6-RS-030 | The System shall provide the ability to prevent specified user(s) or groups from accessing confidential information such as a client's Social Security Number (SSN) and other confidential data. | Fit | Each PREE security role can be configured to provide users with read, create, edit, delete, and/or no access to the appropriate item in PREE. | OOTB – Accepted on 8/12/2019 |



I.4.2.k.ii Completed Security and Organizational Structure FDD

| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|--|---------|---|--------------------------------------|
| G6-RS-031 | The System shall provide the ability to limit access to certain confidential information such as a client's SSN and other confidential data. | Fit | Each PREE security role can be configured to provide users with read, create, edit, delete, and/or no access to the appropriate item in PREE. | OOTB – Accepted on 8/12/2019 |
| G6-RS-036 | The System shall allow users access based on their roles irrespective of their geographical location. | Fit | PREE has the ability to assign role to a user irrespective of their geographical location. | OOTB – Accepted on 8/12/2019 |
| G8-SM-012 | The System shall allow System administrators to create and manage user accounts. | Fit | PRMP PRTECHHELPDESK will have the ability to create and manage user accounts. | N/A |
| G8-SM-013 | The System shall allow System administrators to assign status and permissions to user accounts. | Fit | PRMP PRTECHHELPDESK will have the ability to assign status and permissions to user accounts. | N/A |
| G8-SM-014 | The System shall allow System administrators to create and manage user roles. | Fit | PRMP SYSADMIN has the ability to create and manage user roles. | OOTB – Accepted on 8/12/2019 |



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| Requirement Number | Requirement Description | Fit-Gap | Implementation Details | Requirement Met OOTB Approval Status |
|--------------------|---|---------|--|--------------------------------------|
| G8-SM-015 | The System shall allow System administrators to create user groups to manage workflow. | Fit | PRMP SYSADMIN has the ability to create user groups to manage workflow. | OOTB – Accepted on 8/12/2019 |
| G8-SM-016 | The System shall allow System administrators to assign users to particular local offices. | Fit | PRMP PRTECHHELPDESK will have the ability to assign users to particular local offices. | N/A |
| G8-SM-017 | The System shall allow System administrators to assign users to particular user groups/units. | Fit | PRMP PRTECHHELPDESK will have the ability to assign users to assign users to particular user groups/units. | N/A |
| G8-SM-018 | The System shall allow System administrators to assign users to particular supervisors. | Fit | PRMP PRTECHHELPDESK will have the ability to assign users to assign users to particular supervisors. | N/A |
| G8-SM-043 | The System shall allow for different roles for Users including Operators, Administrators, Managers etc. | Fit | PRMP has identified the following new security roles: PRAUXILIARYCLERKROLE PRCASEWORKERROLE PRDEA PRFUNCTIONALADMIN PROFFICECLERKROLE PRSUPERVISORROLE PRTECHHELPDESK | N/A |



15 Deliverable Schedule

| FDD Submission Schedule | |
|---------------------------------------|--|
| FDD Submission Date: | |
| PRMP Draft Review and Comment Period: | 5 Business Days after receipt of draft FDD submission |
| Final Submission Due: | 3 Business Days after receipt of draft comments |
| PRMP Final Approval Period: | 2 Business days after receipt of updated deliverable version |